

INFORMATION FOR POSTER PRESENTERS

Displaying your poster

Poster boards will be available for hanging posters from 11:30 on Wednesday 25 June.

We kindly ask you to have your poster in place by 08:30 on Thursday 26 June and to leave it up until 15:30 on Friday 27 June so that delegates have plenty of time to view it.

After the meeting closes at 16:00 on Friday 27 June, any posters which are still on the boards will be disposed of as we are not able to send these back to authors.

Poster manning times

All posters will remain up and on display for the duration of the meeting for delegates to view.

Poster preparation

Each presenter will be allocated one numbered board. The maximum size for your poster is:

Size – A0 maximum (841mm wide x 1189mm high) (**portrait** format)
This is the maximum size allowed for your poster
You **must** follow these directions – larger posters will not be displayed at the meeting

- Fixing materials for attaching your poster to the board will be available at the meeting.
- Posters are usually more attractive when mounted onto a single background rather than being mounted on the board as several separate sheets.
- The Organisers will provide the poster board numbers
- You are invited to bring copies of your poster on A4 sheets to hand out to interested delegates. Alternatively, consider adding a QR code pointing to your website (perhaps make downloadable copy of your poster available there) or to contact you after the meeting. It's a good way of enabling delegates to contact you easily or to view additional information - you could even include a video of yourself describing your study!



Organising your poster

Title

The title of your submitted abstract

Authors

Who was involved, and their affiliations

Introduction

A statement about the aims and objectives of the study

Methods

A description of the methodology that you have adopted, including any assumptions

Results

Include examples of the main results of the study

Conclusions

List the main findings and your thoughts about how the work could be progressed further

Recommendation when formatting your poster

1. Keep fonts simple and use one or two different fonts only
2. Font size – your poster should be easily legible at a distance of 1.5 metres. We recommend the following minimum font sizes:

Title 84 pt

Authors/addresses 42 pt

Section Headings 30 pt

Text 24 pt

3. Keep use of colour to a minimum
4. Maintain a consistent style
5. Keep text to a minimum
6. Neutral colours work better as a back ground than bright colours
7. Make use of graphics where possible
8. Only include what is absolutely necessary
9. Do not overload tables and figures with information
10. Be selective when showing results
11. Check spelling
12. Above all, keep it simple

Poster pitching

If you have been offered a poster pitching opportunity on Thursday 26 June, please read the following:

You will have **60 seconds** to tell the audience why they should visit your poster. There will be no time for questions.

- You should present 2 slides.
- Both slides should have your poster number in the top left hand corner at a size equivalent to 60 in Arial Font.
- The first slide should have the title of your poster and the name and designation of the presenting author only.
- The second slide should contain the important message of your poster and could include an image and/or a graph.
- Please do not use animations nor fill the slide with too much information.
- We suggest working to the now standard 16:9 slide ratio for your presentation.

Presentations will be in numerical order of poster number so you must be ready to present on time.

Poster pitching authors will be contacted in advance of the meeting regarding sending their slides to the BRS event team prior to the meeting.

Even numbers will be included in Symposium 1 (09:00-10:45) and **Odd numbers** in Symposium 2 (11:15-13:00) on Thursday 26 June. Nearer the time you will be able to refer to the online interactive programme to check your presentation time and order.

We have included all poster pitching on the Thursday so that everyone has the opportunity to pitch prior to both the networking lunch sessions on the Thursday and Friday.

Disclosure

All presenters must include details of any potential conflicts of interest on their slides or posters - you must include details of any company support given, whether in conducting the research, analysing the data or preparing the presentation.

If you have any queries about these arrangements, please contact the BRS meeting team.

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