BRS Annual Meeting 2016

29 June - 1 July 2016, Liverpool, UK







29 JUNE - 1 JULY 2016, LIVERPOOL, UK

Information for exhibitors

Website

Click here

Venue

Thursday 30 June and Friday 1 July

Talks in Lecture Theatre B, Central Teaching Hub (CTH) unless otherwise stated in programme

Catering breaks /posters/exhibition /registration in Mountford Hall

Map

Please refer to the map on the web (<u>click here</u>) which shows the locations of the various venues we're using for the meeting, accommodation and social events.

Further information about travel can be found on this page.

Deliveries of stands and materials:

You are advised to bring your stand with you if possible.

If you need to ship your stand in advance please contact Janet Crompton (contact details below).

Deliveries of wallet inserts (if booked):

250 copies required
Deliveries may be made on Monday 27 or Tuesday 28 June from 09:00-17:00.

Address for deliveries

Becki Worgan
The Liverpool Guild of Students
160 Mount Pleasant
Liverpool
Merseyside L3 5TR
United Kingdom

Tel: +44 (0)151 794 2000

Please ensure the package is clearly labelled: "Bone Research Society Meeting 29 June – 1 July – Bag inserts"

Please email <u>Janet Crompton</u> with details of what you are sending, number of packages, shipper and delivery date.

Storage

There is limited storage in the meeting venue. If this is a problem for you please let us know and we will look for options.

Stands

Each exhibitor will be allocated a space sufficient for a table top stand or popup stand, up to a maximum of 2.5m wide by 1.5m deep maximum. Height is 3m maximum. To book tables, chairs and power points please use the online <u>registration form</u> (deadline **Friday 17 June**).

Exhibition build up:

Thursday 30 June 08:00-09:15

Exhibition opening times:

Thursday 30 June 09:15-16:00 Friday 1 July 10:30-13:30

Exhibition break down:

Friday 1 July 13:30

Parking and Unloading

A map of the City Centre Campus showing buildings and car parks can be found <u>here</u> (the grid numbers mentioned below refer to this map).

- 1. Exhibitors to enter at the barriers at Peach Street Car Park [Grid Number: E7]
- 2. When you arrive at the Barrier you will be required to press the intercom system and inform security that you are for the BRS conference taking place in the Guild of Students
- 3. Once through the barriers drive to the car park. Take the first right into the car park and drive to the end. This is the closest point to the Guild Mountford Hall entrance. The Guild Building 501 [Grid Number: D6]
- 4. You will have a maximum of **20 minutes** to unload your materials into the Guild Mountford Hall.
- 5. Once you have unloaded you must move your vehicle to a University Visitor Car Park. The University Visitor Car Parks are located at:

Mount Pleasant Car Park [Grid Nos: D5] Brownlow Street Car Park [Grid Nos: C9]

Programme

Programme updates can be seen on the meeting website.

Registration

Tea, coffee and lunch for up to 2 representatives each day are included in the exhibition fee. Additional exhibitors can be registered at £35 per day – please use the <u>online</u> registration form. Deadline **Friday 17 June**.

Accommodation

If you need any information about local accommodation options please contact Janet Crompton as below.

Damage & Loss

Exhibitors exhibit entirely at their own risk. The Organisers and the University of Sheffield are not liable for any losses or damage which may occur to persons or properties introduced by exhibitors or their contractors. Exhibitors are especially warned that all exhibits are the sole responsibility of the exhibitor to whom they belong. **Exhibitors should organise their own insurance against all risks.**

Further information

For further information regarding the exhibition arrangements please contact:
Janet Crompton
Conference Organiser
Tel +44 (0)1453 549929
Email events@boneresearchsociety.org