

BRS Annual Meeting 2018

27-29 June 2018

University of Winchester, Winchester, UK



Information for Exhibitors

Venue

Foyer and SS2, Stripe Building
King Alfred Campus
University of Winchester
Sparkford Road
Winchester
Hampshire SO22 4NR

Tel: +44 (0) 1962 841515
www.winchester.ac.uk

For venue location and travel information, [click here](#).

Car parking

Car parking on campus is limited, can be exceptionally busy over the summer and is available on a first come basis. Please use public transport, park and ride or car share wherever possible. Please be aware that all parking at the University requires a valid parking permit; please display this permit at all times to prevent ticketing. Parking permits can be collected from the bedroom check in-desk at St Swithuns' Lodge or the Stripe Conference registration desk on arrival.

For more details about park and ride, click on the link [here](#). The nearest bus stop to the University is outside the Royal Hampshire County hospital on Romsey Road, a short (3 minute) walk from the campus. All buses on the service stop here.

Exhibition opening times

Wednesday 27 June: 12:00 – 16:30
Thursday 28 June: 09:30 – 16:30
Friday 29 June: 09:00 – 14:00

Exhibition build up

Access for setting up is available from 09:00 on Wednesday 27 June. All stands should be set up and completed by 12:00 latest.

Exhibition break down

Exhibitors can start stand break down from 14:00, Friday 29 June.

Programme

Exhibition and poster viewing sessions have been built into the programme. For a copy of the current programme, [click here](#).

Deliveries for stands and materials

You are advised to bring your stand with you where possible. If you need to ship your stand or any literature in advance, please contact Joanne McBratney in the first instance to let her know and she will liaise with the venue - joanne.mcbratney@hg3.co.uk, Tel: +44 (0) 1423 529333

Please note, the venue cannot take delivery of any stand materials **prior** to Monday 25 June.

Address for deliveries

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Storage

There is limited storage available at the venue. If storage is likely to be required please advise in advance and we can liaise with the venue for options.

Stands

Each exhibitor will be allocated a space sufficient for a table top stand or popup stand. A 5' table, 2 chairs and an electrical socket per exhibitor will be available. If anything additional to this is required, please liaise with Joanne McBratney.

Power points

Electricity supply is available, but it is advised that exhibitors bring their own extension cable with them as we cannot guarantee that the University will have sufficient for all exhibitors to use. Prior to use, the University Conference team will need to check the safety of the leads.

Catering

Tea, coffee and lunch for up to 2 representatives each day are included in the exhibition fee. Additional exhibitors can be registered at £30 per day – please use the [online registration form](#). Deadline **9 June**.

Damage and Loss

Exhibitors exhibit at their own risk. The Organisers and the venue, University of Winchester, are not liable for any losses or damage which may occur to persons or properties introduced by exhibitors or their contractors. Exhibitors are especially warned that all exhibits are the sole responsibility of the exhibitor to whom they belong. **Exhibitors should organise their own insurance against all risks.**

Further information

For further information regarding logistical arrangements for the exhibition, please contact:

Joanne McBratney
Conference Organiser
Tel: +44 (0)1423 529333
Email: joanne.mcbratney@hg3.co.uk